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Leek High  
School

**Executive Principal: Mr A Shaw**  
**Headteacher: Mr R Hey**

Our Ref: RDR/jc  
April 2019

Dear Parent/Carer

### **MOBILE DEVICE USAGE WITHIN COLLEGE**

We are in the process of reviewing our policy and expectations of mobile phone usage by students when on the school site. This has been prompted by recent Government advice around the significant distraction and pressure on-line activity brings (particularly involving social media sites) and the behaviours we have experienced with some students of inappropriate use of mobile technologies.

From the start of the new term (Monday 29<sup>th</sup> April 2019) we will introduce a new code of conduct regarding the use and access to personal mobile technology. Our expectation will now be that:-

- Students ensure that Mobile Phones/Smart Watches/all types of Headphones are not to be visible (including being kept in pockets) when in any area of the school buildings, at any time of the school day. (This includes corridors, before and after lessons).
- Students ensure that all Mobile Phones/Smart Watches/Mobile Technology devices are turned off, and kept in a school bag.
- No remote access speakers are to be brought into school for any reason, including the use on public transport when travelling to and from school.

Whilst we will work with students to familiarise themselves with this change over the next few weeks, staff will initially take the opportunity to remind them of the expectations outlined above.

From the start of the last half term of this academic year (Monday 3<sup>rd</sup> June 2019), students who fail to adhere to the changes we have introduced will have any phones or mobile devices confiscated by a member of staff. The item will be taken to the nearest reception and kept securely and sanctions applied.

We do appreciate that mobile phones can be very effective learning tools, therefore in a lesson; a classroom teacher may permit students to get their phones out of their bag in order to use them for a particular task. This will only be for that allotted session and event, students will be expected to turn off their phone and return it to their school bag before leaving the classroom.

We will, in readiness for the new academic year, clarify and publish our new policy in more detail. Should you need further information, please contact the College.

Yours faithfully

Mrs J Reader (WWC)  
Assistant Headteacher

