

## Westwood College - Careers Advice, Information and Guidance (Nov 2019)

|                             | Year 8/9   | Year 10  | Year 11  | Year 12  | Year 13   |
|-----------------------------|--|--|--|--|---|
| <b>Autumn</b><br>(Sept-Oct) | Yr8 Open Evening<br><i>Assembly: who can help</i><br>CEIAG<br>Federation Careers Event   | <i>Assembly: Who can help</i><br>CEIAG<br>Federation Careers Event   | <i>Tutors: Options 11+</i><br><i>Assembly: who can help</i><br>CEIAG<br>Sixth Form Open Evening<br>Federation Careers Event  | Freshers Week<br>Business Studies Trip<br>Federation Careers Event   | <i>Tutors: UCAS applications</i><br>Federation Careers Event  |
| (Nov-Dec)                   |  | <i>Tutors: More Than Exams</i>   | <i>Tutors: Revision Skills</i><br><i>Assembly: Sixth Form</i>  |  | <i>Tutors: UCAS applications</i>  |
| <b>Spring</b><br>(Jan-Feb)  | <i>Tutors: GCSE Options</i><br>Support<br>Options Evening<br>Year 9 Enterprise Days  |  | <i>Tutors: Making the Next</i><br>Step<br><i>Assembly: Apprenticeships</i>   |  |   |
| (Mar-Apr)                   |  | <i>Tutors: Labour Market</i>   | Subject Matters  |  |   |
| <b>Summer</b><br>(May)      |  | <i>Tutors: Intro to Options</i><br>11+   |  |  |   |
| (Jun-Jul)                   | Yr 8 Induction Days<br>Apprenticeship and Sixth<br>Form Day  | Sixth Form Experience Day  | Sixth Form Experience Day  | UCAS Uni visits/Employment<br>Day<br><i>Tutors: UCAS Applications</i>  |   |
| (Aug)                       |  |  | <i>Results: Staff/Entrust</i><br>available   |  | <i>Results: Staff/Entrust</i><br>available  |
| <b>All Year</b>             | Entrust Interviews LAC<br>students<br><i>Tutors: Startprofile.com</i><br>and Personal Profile<br>records<br>Subject Staff direct<br>students to where skills<br>used in the workplace<br>(WOW) | Entrust Interviews<br>LAC/RON students<br><i>Tutors: Startprofile.com</i><br>and Personal Profile<br>records<br>Subject Staff direct<br>students to where skills<br>used in the workplace<br>(WOW) | Entrust Interviews LAC/Ron<br>students and on request<br><i>Tutors: Startprofile.com</i><br>and Personal Profile<br>records<br><i>Careers Assemblies: Army,</i><br>Buxton and Leek College,<br>Police and others<br>Subject Staff direct<br>students to where skills<br>used in the workplace<br>(WOW) | Entrust Interviews on<br>request<br><i>Tutors: Startprofile.com</i><br>and Personal Profile records<br>Subject Staff direct students<br>to where skills used in the<br>workplace (WOW) | Entrust Interviews on<br>request<br><i>Tutors: Startprofile.com</i><br>and UCAS applications<br>Subject Staff direct students<br>to where skills used in the<br>workplace (WOW) |

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## Tutors (Yr9)

- GCSE Options Support: types of jobs for personal characteristics ([icould.com](http://icould.com) and [startprofile.com](http://startprofile.com))/where different subjects can lead/STEM subjects, types of courses (GCSE/BTEC), explanation of levels (L1/L2) course applications process for year 10
- Labour Markets information -[startprofile.com](http://startprofile.com)
- Personal Profile used to keep record of skills and research

## Tutor (Yr10)

- More than Exams: having more on a CV/application than exams (hobbies, skills, interests, part-time jobs, volunteering-NCS?)
- Record these in the Personal Profile
- Intro in Options 11+-brief discussion on Sixth Form, College or apprenticeships
- Labour Market regional job market, job stereotypes, career progression route – use to [startprofile.com](http://startprofile.com)

## Tutor (Yr11)

- Assemblies: Where to go for CEIAG advice (PER/Sixth Form (WAL)/Apprenticeships-pros and cons (PER)
- Options 11+: Detailed sessions on levels of courses post-11, types of apprenticeships, types of courses at L3 (BTEC/AS/A2)
- Revision skills: different approaches to revision before mock exams
- Making the next step- writing a CV. Applying for Sixth Form/College, searching for apprenticeships, interview skills
- Using Personal profiles and [startprofile.com](http://startprofile.com) to inform choices
- Promotion of Open Days for Colleges.

## Tutor (Yr12)

- Promotion of Open Days for University and Colleges.
- Promotion of summer school and support with applications
- Using Personal profiles and [startprofile.com](http://startprofile.com) to inform choices

## Tutor (Yr13)

- Promotion of open days for University and colleges
- Support with UCAS and apprenticeship applications