

**Information for Y11 students taking Trial Exams commencing:
Tuesday 3rd December – Tuesday 17th December 2019 (including Art)**

You will be expected to be in college throughout the Trial Exam period, when not in exams you will attend normal lessons. Teachers will continue with the normal programme of study or prepare revision lessons for you, but where this is not appropriate they will support you in your revision on a more individual basis.

You should ensure that you have revision materials with you when you go to lessons.

ALL STUDENTS MUST WEAR CORRECT UNIFORM FOR ALL EXAMS

- Know the dates, times and rooms of your exams, and line-up outside the exam room.
- Check the seating plans on the boards outside the exam rooms to see any notices regarding lining-up.
- **Morning exams start at 9.00 a.m.** (please report for your exam at 8.50 a.m.)
- **Afternoon exams start at 1.30 p.m.** (please report for your exam at 1.25 p.m.)
- Make sure you have all the equipment you need for your exam. Your subject teacher will tell you what you will need. You must not take into the exam room any calculator cases, bags or pencil cases. Make sure you have cleared the memory in your calculator. All equipment should be in a clear case or plastic bag. Bags will be stored in the changing rooms near to the Hall **but any personal property is left at the student's risk.**
- All candidates should use BLACK INK, so please make sure you have several black pens. Write your legal forename and surname on your exam papers.
- All exams will be carried out under Strict Examination Rules and you must not talk to or disturb other candidates. No one will be allowed to leave the exam room until the end of the exam. Toilet breaks are not allowed (unless for medical reasons) No fizzy drinks are allowed in the exam room, only plastic bottles of water with the labels taken off the outside of the bottle.

MOST IMPORTANTLY – MOBILE PHONES, MP3 PLAYERS, APPLE WATCHES, OR ANY PRODUCTS THAT ARE WEB ENABLED ARE NOT ALLOWED INTO THE EXAM ROOM – PLEASE LEAVE THEM AT HOME. IF YOU ARE WEARING A WATCH YOU WILL BE ASKED TO PUT IT ON THE EXAM DESK.