

Westwood College provider access policy statement

Under Section 42B of the Education Act 1997 and the Skills and Post-16 Education Act 2022 we have a duty to provide pupils in Years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

What are pupils entitled to?

Pupils in Years 8 to 13 are entitled to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

All pupils in Years 8 to 13 will receive at least six encounters with accredited providers of technical education and apprenticeships. These encounters will be divided accordingly:

- During the first key phase (Year 8 to Year 9) all pupils must attend two mandatory sessions by accredited providers
- During the second key phase (Year 10 and 11) all pupils must attend two mandatory sessions by accredited providers
- During the third key phase (Year 12 and Year 13) there will two sessions by accredited providers – these will be optional for pupils to attend **[Please note that it is mandatory for the school to put these specific sessions on; however, attendance is optional for pupils.]**

What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents.

These sessions will be scheduled during the school's main opening hours.

The school offers the six provider encounters that are legally required – these are marked with bold text below – and a number of additional events.

Our annual schedule of events is as follows:

	Autumn	Spring	Summer
Year 9	Ornua Foods - Trip	Leek & Buxton College – Apprenticeship assembly Ornua Foods – Careers awareness presentation Severn Trent Water - Assembly and Demonstration Ask Apprenticeship – SEND Career support Bowmer & Kirkland – Career options	Stoke-on-Trent – Career options F-Ball – Career options
Year 10	Leek & Buxton College – Careers assembly Leek United – Work Experience and Careers talk Entrust – Careers interviews	Stoke-on-Trent College – Course, options talk & Apprenticeship workshop Ask Apprenticeships – SEND Career support Bowmer and Kirkland – Apprenticeship assembly Ask Apprenticeships – Mock interviews R.A.F & Ryal Navy – Assembly and workshop Entrust – Careers interviews	Stoke-on-Trent College -C. V support Stoke-on-Trent Work Placement guidance Entrust – Careers interviews Keele Uni - Trip Reaseheath College – Course options Newcastle-under-Lyme College – Course options
Year 11	Entrust – Careers interviews Westwood College - 6 th Form Open Evening Leek and Buxton – Different Courses Port Vale FC – Post 16 course Leek Town FC – Post 16 Course	Entrust – Careers interviews Ask Apprenticeships – Apprenticeship assembly F-Ball – Apprenticeships and Careers Assembly Ask Apprenticeships – SEND Career support Stoke – on -Trent College - Careers options assembly Leek & Buxton College – Careers and course advise	Entrust – Careers interviews Reaseheath – Course applications Newcastle-under-Lyme College – Course options Stoke-on-Trent College - C. V support

		<p>Careers Fair - March</p> <ul style="list-style-type: none"> ➤ Leek & Buxton College ➤ Newcastle College ➤ Reaseheath College ➤ Staffs Uni ➤ Port Vale FC ➤ Leek Town FC ➤ Stoke City FC ➤ Belle Engineering ➤ NHS ➤ Entrust ➤ Alton Towers ➤ Hair & Beauty Leek ➤ Leek vets ➤ Leek Police ➤ Leek Fire ➤ Army ➤ RAF ➤ Ornua Foods ➤ Leek United 	
Year 12	<p>Entrust – Careers interviews Keele Uni – Uni life presentations</p>	<p>Staffordshire Uni – Apprenticeships talk Entrust – Careers interviews F-Ball – Apprentice support Leek and Buxton College – Apprenticeship takeover UCAS and Apprenticeships convention in Manchester (6th March)</p>	<p>Keele Uni Open Day Employability Workshop Entrust – Careers interviews</p>
Year 13	<p>Entrust – Careers interviews Lancaster Uni talk</p>	<p>Entrust – Careers interviews Keele Uni – Student Finance presentations Ask Apprenticeships</p>	<p>Entrust – Careers interviews</p>

During these sessions, at a minimum, providers will be given enough time to:

- Share information about the provider and the approved technical qualifications and apprenticeships they offer.
- Explain what career routes these qualifications and apprenticeships could lead to.
- Provide insights into what it might be like to learn or train with that provider.
- Answer pupils' questions.

Which providers have previously been invited to the school?

In previous terms and academic years, the school has invited the following providers to speak to pupils:

- **Leek & Buxton College**
- **F-Ball & Co Ltd**
- **Leek Town FC**
- **Stoke City FC**
- **Bowmer & Kirkland**
- **Leek United Building Society**
- **Keele University**
- **Port Vale FC**
- **Ornua Foods**
- **Staffordshire University**
- **Newcastle College**
- **Stoke-on-Trent College**
- **Reaseheath College**
- **ASK Apprenticeships**
- **Severn Trent Water**
- **Colas Ltd**

Last year, our Year 11 pupils moved on to a range of providers in the local area after finishing school. 93% entered full-time further education (either at school sixth form or FE colleges). 5% started structured learning through an apprenticeship or on-the-job training.

Last year, our Year 11 pupils moved on to a range of providers in the local area after finishing school including.

- **Westwood College 6th Form**
- **Leek & Buxton College**
- **Reaseheath College**
- **Newcastle College**
- **Kings College**
- **JCB Academy**
- **Stoke 6th Form College**
- **Fallibroome Academy**

Last year, our Year 13 pupils moved on to a range of providers in the local area after finishing school.

53 students at Uni including Russell Group Universities, 1 student got into Cambridge (57% of year group)

6 doing gap year with a view to uni next year

3 in Year 14 at Westwood resitting courses

2 Medical/mental Health issues

12 in Employment

8 doing Apprenticeships

9 unknown

Who should providers contact to discuss events and options?

Providers can speak to our **Career's leader, Matthew Hill: Telephone: 01538 370930; Email: (mhill@ttl.org.uk)** or the **Careers Co-Ordinator Sam Wallinger Email: (swallinger@ttl.org.uk)**, to discuss possible attendance at relevant events.

Our Child Protection and Safeguarding Policy <https://wwc.ttl.org.uk/wp-content/uploads/sites/10/2023/12/WWC-Safeguarding-Policy-23-24.pdf> sets out the school's approach to allowing providers into school to speak to our pupils.

What are the rules for granting and refusing access requests?

Westwood College will grant access requests that meet the following criteria:

- **The provider has detailed knowledge of the nature of the SEND of Westwood College students**
- **The provider can offer appropriate pathways for the students, both academically and personal development**

- Westwood College will refuse any access request that:
- **The school believes is not in the best interests of the students**
- **This list is not exhaustive and each access request will be considered on a case-by-case basis.**

What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

Westwood College will then make the Relevant rooms available to host discussions between providers and pupils from the use of one of the School Halls, classrooms and the private Careers Hub room. Westwood will also make presentation equipment available prior to any interaction within the college, such as projectors, televisions and Interactive Whiteboards along with relevant material which can be distributed with the students and Parents/Carers, available to providers.

Arrangements will be discussed in advance between our career's leader and a nominated member of the provider's team.

Providers are welcome to leave a copy of their prospectus and other relevant course literature with **Sarah Brough "FAO Matthew Hill"** at the **School Office**.

How are complaints regarding provider access managed?

If you have a complaint relating to the school's provider access arrangements, you can raise it in line with the school's Complaints Procedures Policy which can be found on the College's website <https://www.ttl.org.uk/wp-content/uploads/2022/04/Complaints-Policy-April-2022-1.pdf> or you can contact The Careers and Enterprise Company directly on provideraccess@careersandenterprise.co.uk.

Approval and review

This policy statement was approved by the [governing board](#) on .

The next review will take place on

Signed: _____ [Chair of governors](#)

Signed: _____ [Headteacher](#)